

# Individual Decision

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The attached report will be taken as  
Individual Portfolio Member Decision on:

**Thursday, 20th May, 2010**

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<b>Ref:</b>	<b>Title</b>	<b>Portfolio Member(s)</b>	<b>Page No.</b>
ID2035	<b>West Berkshire Council Forward Plan - June 2010 to September 2010</b>	Councillor Graham Jones	1 - 18



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## Individual Executive Member Decision

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<b>Title of Report:</b>	<b>West Berkshire Council Forward Plan - June 2010 to September 2010</b>
<b>Report to be considered by:</b>	Individual Executive Member Decision
<b>Date on which Decision is to be taken:</b>	01 May 2010
<b>Forward Plan Ref:</b>	ID2035

**Purpose of Report:** To advise Members of items to be considered by West Berkshire Council over the next 4 months.

**Recommended Action:** That the Leader of the Council agrees and where appropriate amends the West Berkshire Council Forward Plan.

**Reason for decision to be taken:** It is a statutory requirement that a Forward Plan be produced.

**Statutory:**       **Non-Statutory:**   
**Other:**

**Other options considered:** n/a

**Key background documentation:** Forward Plan

Portfolio Member Details	
<b>Name &amp; Telephone No.:</b>	Councillor Graham Jones - Tel (01235) 762744
<b>E-mail Address:</b>	gjones@westberks.gov.uk

Contact Officer Details	
<b>Name:</b>	Moira Fraser
<b>Job Title:</b>	Democratic Services Manager
<b>Tel. No.:</b>	01635 519045
<b>E-mail Address:</b>	mfraser@westberks.gov.uk

## Implications

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<b>Policy:</b>	As set out in the report
<b>Financial:</b>	There are no financial implications for the Council.
<b>Personnel:</b>	None
<b>Legal/Procurement:</b>	None
<b>Environmental:</b>	None
<b>Partnering:</b>	None
<b>Property:</b>	None
<b>Risk Management:</b>	None
<b>Community Safety:</b>	None
<b>Equalities:</b>	None

## Consultation Responses

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### Members:

**Leader of Council:** Leader of the Council

**Overview & Scrutiny  
Management  
Commission Chairman:** OSMC Chair

**Select Committee  
Chairman:**

**Ward Members:**

**Opposition  
Spokesperson:** Opposition Leader

**Local Stakeholders:** The West Berkshire Forward Plan will be published the first working day after the Individual Decision is signed.

**Officers Consulted:** Nick Carter, John Ashworth, Teresa Bell, Margaret Goldie, Group Executives and there had also been widespread consultation with senior managers across the authority on the content of the Forward Plan. Given its rolling nature this consultation will be ongoing.

**Trade Union:** Not sought.

<b>Is this item subject to call-in.</b>	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>
If not subject to call-in please put a cross in the appropriate box:		
The item is due to be referred to Council for final approval		<input type="checkbox"/>
Delays in implementation could have serious financial implications for the Council		<input type="checkbox"/>
Delays in implementation could compromise the Council's position		<input type="checkbox"/>
Considered or reviewed by OSC or associated Task Groups within preceding 6 months		<input type="checkbox"/>
Item is Urgent Key Decision		<input checked="" type="checkbox"/>

## Supporting Information

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### 1. Background

- 1.1 The Forward Plan attempts to cover all decisions, not just those made by the Executive, which the Authority intends to make over the next 4 months. The Forward Plan, attached as Appendix A, also shows the decision path of each item so far including Council, Executive and Overview and Scrutiny Committee.
- 1.2 As part of the continuing development of the Forward Plan we have now incorporated all Plans and Policies which are required to be approved by the Council under the Constitution. These items have been linked to the appropriate meetings of the Executive and Overview and Scrutiny Committee.

## Appendices

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Appendix A – West Berkshire Council Forward Plan - June 2010 to September 2010

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# West Berkshire Council Forward Plan

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# West Berkshire Council Forward Plan – June 2010 to September 2010

**KEY:**

ID = Individual Executive Member Decision  
EX = Executive  
C = Council  
GA = Governance & Audit Committee  
S = Standards Committee  
PC = Personnel Committee  
GSC = Greener Select Committee  
OSC = Overview and Scrutiny Management Commission

# West Berkshire Council Forward Plan – June 2010 to September 2010

Reference	Decision and Purpose	Decision Body	Decision Path	Directorate	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
ID2033	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/06/10	Chief Executive	Jo Naylor	Portfolio Holder for Leisure & Culture, Equality, The Visions		TBC			01 June 2010
ID2034	<b>Approval of Village Design Statements</b> <i>To approve Village Design Statements.</i>	ID	01/06/10	Chief Executive	Paula Amorelli	Portfolio Holder for Planning, Housing & Transport Policy		TBC			01 June 2010
ID2129	<b>Network Management Plan</b> <i>To formalise adoption of the Council's first Network Management Plan relating to the West Berkshire road network</i>	ID	01/06/10	Environment	Mark Edwards	Portfolio Holder for Environment and Public Protection		TBC			01 June 2010
ID2133	<b>A329 Purley on Thames - proposed 30mph speed limit</b> <i>To consider the responses received during statutory consultation</i>	ID	07/06/10	Environment	Andrew Garratt	Portfolio Holder for Highways, Transport (Operational) and ICT		28/05/10	Statutory consultees, residents, Parish Council and Ward Members a part of statutory consultation and advertisement		01 June 2010
ID2049	<b>West Berkshire District Council Order Various Roads, Fawley, 30mph speed limit</b>	ID	14/06/10	Environment	Andrew Garratt	Portfolio Holder for Highways, Transport (Operational) & ICT		04/06/10			01 June 2010
ID2050	<b>West Berkshire District Council Order A338, Great Shefford, Chaddleworth and Fawley, 50mph speed limit</b>	ID	14/06/10	Environment	Andrew Garratt	Portfolio Holder for Highways, Transport (Operational) & ICT		04/06/10			01 June 2010

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Moira Fraser – Tel: 01635 519045 or e-mail: [mfraser@westberks.gov.uk](mailto:mfraser@westberks.gov.uk) to confirm the contents of any agenda before attending a meeting.

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# West Berkshire Council Forward Plan – June 2010 to September 2010

Reference	Decision and Purpose	Decision Body	Decision Path	Directorate	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
ID2051	<b>West Berkshire District Council Order Various Roads Ashampstead, 30mph speed limit</b>	ID	14/06/10	Environment	Andrew Garratt	Portfolio Holder for Highways, Transport (Operational) & ICT		04/06/10			01 June 2010
ID2052	<b>West Berkshire District Council Order, Restricted Roads, Purley on Thames</b>	ID	14/06/10	Environment	Andrew Garratt	Portfolio Holder for Highways, Transport (Operational) & ICT		04/06/10			01 June 2010
ID2053	<b>West Berkshire District Council Order, Station Road, Kintbury, 40mph speed limit</b>	ID	14/06/10	Environment	Andrew Garratt	Portfolio Holder for Highways, Transport (Operational) & ICT		04/06/10			01 June 2010
ID2054	<b>West Berkshire District Council Order, Various roads Hungerford, 40mph speed limit</b>	ID	14/06/10	Environment	Andrew Garratt	Portfolio Holder for Highways, Transport (Operational) & ICT		04/06/10			01 June 2010
ID2055	<b>West Berkshire District Order Various Roads Wickham 30mph and 40mph speed limit</b>	ID	14/06/10	Environment	Andrew Garratt	Portfolio Holder for Highways, Transport (Operational) & ICT		04/06/10			01 June 2010
ID2036	<b>West Berkshire Forward Plan - July 2010 to October 2010</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	17/06/10	Chief Executive	Moira Fraser (2045)	Leader of Council		11/06/10		Not subject to call in	01 June 2010

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ID2131	<b>Moving Respite Charging from Residential charging to Fairer charging Principles</b> <i>To seek approval to move the financial assessments for respite care from the residential charging to fairer charging principles</i>	ID	01/06/10 ID	Community Services	Jo England	Portfolio Holder for Community Care		TBC			01 June 2010
GSC2102	<b>Flooding Update Report</b>	GSC	08/06/10 GSC	Environment	Carolyn Murison	Portfolio Holder for Environment & Public Protection		28/05/10			01 June 2010
GAC1908	<b>Strategic Risk Register Q3</b>	GA	28/06/10 GA	Chief Executive	Ian Priestley	Portfolio Holder for Strategy & Performance		18/06/10	Corporate Board, External Auditors		01 June 2010
GAC2103	<b>KPMG opinion on progress being made with IFRS</b>	GA	28/06/10 GA	Chief Executive	Joseph Holmes	Portfolio Holder for Finance & Economic Development		18/06/10			01 June 2010
GAC1987	<b>Annual Heads of Service Assurance Review</b>	GA	28/06/10 GA	Chief Executive	Ian Priestley	Portfolio Holder for Strategy & Performance		18/06/10			01 June 2010
GAC1988	<b>Annual Monitoring Officer re Governance Statement</b>	GA	28/06/10 GA	Chief Executive	David Holling	Portfolio Holder for Strategy & Performance		18/06/10			01 June 2010
GAC1989	<b>Annual S151 Officer re Governance Statement</b>	GA	28/06/10 GA	Chief Executive	Andy Walker	Portfolio Holder for Strategy & Performance		18/06/10			01 June 2010
GAC1990	<b>Annual Governance Statement</b>	GA	28/06/10 GA	Chief Executive	Ian Priestley	Portfolio Holder for Strategy & Performance		18/06/10			01 June 2010

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# West Berkshire Council Forward Plan – June 2010 to September 2010

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GAC2015	<b>Financial Statements 2009/10</b>	GA	28/06/10 GA	Chief Executive	Joseph Holmes	Portfolio Holder for Finance & Economic Development		18/06/10			01 June 2010
GAC2135	<b>Consultation on the Strong Leader Model</b> <i>To recommend a way forward for the implementation of a Revised Governance Model pursuant to the Local Government and Public Involvement in Health Act 2007 ("the 2007 Act").</i>	GA	28/06/10 GA	Chief Executive	Moira Fraser	Leader of the Council		18/06/10			01 June 2010
EX1834	<b>Annual Employment Report 2009/10</b> <i>To report on the Council's workforce trends for the year ended 31 March 2010.</i>	EX	17/06/10 EX	Chief Executive	Rob O'Reilly	Portfolio Holder for Strategy & Performance		09/06/10			01 June 2010
EX1834a	<b>Establishment Report - Q4 2009/10</b> <i>To report on changes to the WBC Establishment in Quarter 4 2009/10.</i>	EX	17/06/10 EX	Chief Executive	Rob O'Reilly	Portfolio Holder for Strategy & Performance		09/06/10			01 June 2010
EX2016	<b>Provisional Outturn Report</b> <i>To update Members on the budget monitoring position.</i>	EX	17/06/10 EX	Chief Executive	Joseph Holmes	Portfolio Holder for Finance & Economic Development		09/06/10			01 June 2010
EX2017	<b>Asset Management Plan</b> <i>To seek approval to the West Berkshire Council's Asset Management Plan</i>	EX	17/06/10 EX	Chief Executive	Amanda Dennis	Portfolio Holder for Strategy & Performance		09/06/10	Heads of Service		01 June 2010

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EX2026	<p><b>Greenham Community Centre (Paragraph 3 – information relating to the financial/business affairs of a particular person)</b>  <i>To outline the current position in relation to Greenham Community Centre both in terms of the physical asset and management and to consider options to improve the overall position.</i></p>	EX	17/06/10 EX	Chief Executive	Andy Day	Portfolio Holder for Strategy & Performance	Y	09/06/10	Greenham Common Trust, Appropriate Members, Greenham Community Association Management Committee, Greenham Parish Council and Newbury Town Council		01 June 2010
EX2088	<p><b>Supporting People - Tenancy Support</b>  <i>To outline requirements of and seek agreement to the tender of a Supporting People funded contract for tenancy support service which is currently being delivered through the Council's Housing Operations Team.</i></p>	EX	17/06/10 EX	Community Services	Tandra Forster	Portfolio Holder for Planning, Housing and Transport Policy		09/06/10			01 June 2010
EX2091	<p><b>Scrutiny Review of Health Partnership Working</b>  <i>To respond to the recommendations of the Overview and Scrutiny Management Commission's scrutiny review of Health Partnership working report</i></p>	EX	17/06/10 EX	Community Services	Teresa Bell	Portfolio Holder for Community Care		09/06/10			01 June 2010
EX2097	<p><b>Corn Exchange Service Level Agreement 2010-2014</b>  <i>To outline the proposed content of a new Service Level Agreement for the continued operation of the Corn Exchange Arts Venue</i></p>	EX	17/06/10 EX	Community Services	David Appleton	Portfolio Holder for Leisure and Culture, Equality and the Visions		09/06/10	Representatives from Arts Council England (South East Office) and the Board of Trustees of the Corn Exchange		01 June 2010

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EX2098	<b>Council Plan Outcomes 2009/10: Quarterly Performance Update - Year End</b> <i>To report year end performance against each of the outcomes identified in the 2009/10 Council Plan and to report remedial action being taken, where targets were not projected to be met</i>	EX	17/06/10 EX	Chief Executive	David Cook	Portfolio Holder for Strategy & Performance		09/06/10	Performance officers, EPMG/IPG		01 June 2010
EX2110	<b>Regulation of Investigatory Powers Act 2000 Policy</b> <i>To review the use of powers under the RIPA and to agree the policy</i>	EX	17/06/10 EX	Chief Executive	Sean Murphy/ David Holling	Portfolio Holder for Environment and Public Protection		09/06/10			01 June 2010
PC	<b>Asbestos, Legionella, Fire Policy</b>	PC	02/07/10 PC	Chief Executive	Ian Priestley	Portfolio Holder for Strategy & Performance		24/06/10		Check PC ToReference amended for H&S items at May Council	01 July 2010
PC	<b>Transport/Fleet/Driver Risk Management Policy</b>	PC	02/07/10 PC	Chief Executive	Ian Priestley	Portfolio Holder for Strategy & Performance		24/06/10			01 July 2010
PC	<b>Staff Safety/ Lone Working Policy</b>	PC	02/07/10 PC	Chief Executive	Ian Priestley	Portfolio Holder for Strategy & Performance		24/06/10			01 July 2010
ID2037	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/07/10	Chief Executive	Jo Naylor	Portfolio Holder for Leisure & Culture, Equality, The Visions		TBC			01 July 2010
ID2038	<b>Approval of Village Design Statements</b> <i>To approve Village Design Statements.</i>	ID	01/07/10	Chief Executive	Paula Amorelli	Portfolio Holder for Planning, Housing & Transport Policy		TBC			01 July 2010

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# West Berkshire Council Forward Plan – June 2010 to September 2010

Reference	Decision and Purpose	Decision Body	Decision Path	Directorate	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
ID2039	<b>West Berkshire Forward Plan - August 2010 to November 2010</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	15/07/10	Chief Executive	Moira Fraser (2045)	Leader of Council		08/07/10		Not subject to call in	01 July 2010
GAC1985	<b>Strategic Risk Register</b>	GA	28/06/10 GA 22/07/10 EX	Chief Executive	Ian Priestley	Portfolio Holder for Strategy & Performance		18/06/10 GA 15/07/10 EX			01 July 2010
GAC1986	<b>Internal Audit Annual Report</b>	GA	28/06/10 GA 22/07/10 EX	Chief Executive	Ian Priestley	Portfolio Holder for Strategy & Performance		18/06/10 GA 15/07/10 EX			01 July 2010
EX2042	<b>Risk Sharing Matrix for The Priory</b>	EX	22/07/10 EX	Community Services	Tandra Foster	Portfolio Holder for Planning, Housing and Transport Policy		15/07/10			01 July 2010
EX2009	<b>Fostering Statement of Purpose and Annual Report</b> <i>Statutory requirement to annually review the Fostering Statement of Purpose and to report on the work of the Fostering Service.</i>	EX	22/07/10 EX	Children and Young People	Diane Grist	Portfolio Holder for Children & Young People		15/07/10	Stakeholders, including fostering panel and Children's Services Management Team		01 July 2010
EX2010	<b>Adoption Statement of Purpose and Annual Report</b> <i>Statutory requirement to annually review the Adoption Statement of Purpose and to report on the work of the Adoption Service.</i>	EX	22/07/10 EX	Children and Young People	Diane Grist	Portfolio Holder for Children & Young People		15/07/10	Adopters and the Children's Services Management Team		01 July 2010

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# West Berkshire Council Forward Plan – June 2010 to September 2010

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EX2057	<b>Civil Contingencies Q4 2009/10</b>	EX	28/06/10 GA 22/07/10 EX	Chief Executive	Carolyn Murison	Portfolio Holder for Environment and Public Protection		18/06/10 GA 15/07/10 EX			01 July 2010
EX2100	<b>Housing Strategy 2010-2015</b>	EX	22/07/10 EX	Community Services	Mel Brain	Portfolio Holder for Planning, Housing and Transport Policy		15/07/10	Housing service providers, including statutory services, voluntary services, Parish Councils, developers, Housing Associations and support providers, local residents		01 July 2010
EX2122	<b>Scrutiny Q4 2009/10</b>	EX	28/06/10 GA 22/07/10 EX	Chief Executive	David Lowe	Portfolio Holder for Strategy & Performance		18/06/10 GA 15/07/10 EX			01 July 2010
EX2125	<b>Community Planning Q4 2009/10</b>	EX	22/07/10 EX	Chief Executive	Jo Naylor	Portfolio Holder for Leisure and Culture, Equality, The Visions		15/07/10			01 July 2010
EX2127	<b>Rights of Way Programme</b>	EX	22/07/10 EX	Environment	Elaine L Cox	Portfolio Holder for Environment and Public Protection		15/07/10			01 July 2010

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EX2132	<b>Improving Public Confidence</b> <i>To set out recommendations arising from a Scrutiny Review into improving public confidence and to obtain agreement for the recommendations.</i>	EX	22/07/10 EX	Chief Executive	Susan Powell	Portfolio Holder for Community Safety		15/07/10	Thames Valley Police, local residents as part of previous scrutiny review.		01 July 2010
C1963	<b>Sustainable Community Strategy Refresh 2010/11</b> <i>To present a draft of the refresh of the Sustainable Community Strategy for 2010/11</i>	C	29/07/10 C	Chief Executive	Sam Shepherd	Leader of Council		22/07/10			01 July 2010
C2134	<b>A340 Footway/cycleway, Aldermaston Compulsory Purchase Order</b> <i>To obtain permission from full Council to purchase private land using compulsory purchase powers under the Highways Act 1980</i>	C	29/07/10 C	Environment	Jon Winstanley	Portfolio Holder for Highways, Transport (Operational) and ICT		22/07/10	Aldermaston Parish Council, local Ward Members by correspondence		01 July 2010
ID2060	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/08/10	Chief Executive	Jo Naylor	Portfolio Holder for Leisure & Culture, Equality, The Visions		TBC			01 August 2010
ID2061	<b>Approval of Village Design Statements</b> <i>To approve Village Design Statements.</i>	ID	01/08/10	Chief Executive	Paula Amorelli (2233)	Portfolio Holder for Planning, Housing & Transport Policy		TBC			01 August 2010
ID2059	<b>West Berkshire Forward Plan - September 2010 to December 2010</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	12/08/10	Chief Executive	Moira Fraser (2045)	Leader of Council		04/08/10		Not subject to call in.	01 August 2010

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OS2110	<b>Financial Report (Revenue and Capital) Month 4 2010/11</b>	OSMC	14/09/10 OSC	Chief Executive	Andy Walker	Portfolio Holder for Finance and Economic Development		06/09/10			01 September 2010
ID2063	<b>Adoption of Parish Plans</b> <i>To adopt Parish Plans.</i>	ID	01/09/10	Chief Executive	Jo Naylor	Portfolio Holder for Leisure & Culture, Equality, The Visions		TBC			01 September 2010
ID2064	<b>Approval of Village Design Statements</b> <i>To approve Village Design Statements.</i>	ID	01/09/10	Chief Executive	Paula Amorelli (2233)	Portfolio Holder for Planning, Housing & Transport Policy		TBC			01 September 2010
ID2062	<b>West Berkshire Forward Plan - October 2010 to January 2011</b> <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	16/09/10	Chief Executive	Moira Fraser (2045)	Leader of Council		08/09/10		Not subject to call in.	01 September 2010
EX2027	<b>Recommendations Arising from the Scrutiny Review of Adverse Weather</b> <i>To consider the recommendations from the Overview and Scrutiny Management Commission emanating from the recent Scrutiny review.</i>	EX	02/09/10 EX	Chief Executive	Carolyn Murison	Portfolio Holder for Environment & Public Protection		24/08/10			01 September 2010
EX2043	<b>Single Conversation - Local Investment Plan</b>	EX	02/09/10 EX	Community Services	June Graves			24/08/10			01 September 2010
EX2046	<b>Financial Report Q1 2010/11</b>	EX	02/09/10 EX	Chief Executive	Andy Walker	Portfolio Holder for Finance and Economic Development		24/08/10			01 September 2010

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EX2106	<b>Council Plan Outcomes 2010/11: Quarterly Performance Update - Q1</b> <i>To report quarterly performance against each of the outcomes identified in the 2010/11 Council Plan and to report remedial action being taken, where targets were not projected to be met</i>	EX	02/09/10 EX	Chief Executive	David Cook	Portfolio Holder for Strategy & Performance		24/08/10	Performance officers, EPMG/IPG		01 September 2010
EX2115	<b>Establishment Report Q1 2010/11</b>	EX	02/09/10 EX	Chief Executive	Robert O'Reilly	Portfolio for Strategy and Performance		24/08/10			01 September 2010
C1886	<b>Amendments to the Constitution - Scheme of Delegation</b> <i>To include Part 10 of the Town and Country Planning Act to the Head of Planning and Trading Standards</i>	C	06/09/10 GA 23/09/10 C	Chief Executive	Moira Fraser, Elaine Cox	Leader of the Council		27/08/10 GA 15/09/10 C		Moved from May Council cycle	01 September 2010
C2030	<b>Petitions - Response to Consultation</b> <i>To meet the requirements of the Local Democracy, Economic Development and Construction Act 2009</i>	C	06/09/10 GA 23/09/10 C	Chief Executive	Moira Fraser	Leader of the Council		27/08/10 GA 15/09/10 C			01 September 2010
C2104	<b>Amendments to Part 10 of the Council's Constitution</b>	C	28/06/10 GA 23/09/2010 C	Chief Executive	Andy Walker/ David Holling	Leader of the Council		20/06/10 GA 15/09/10 C			01 September 2010

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact Moira Fraser – Tel: 01635 519045 or e-mail: [mfraser@westberks.gov.uk](mailto:mfraser@westberks.gov.uk) to confirm the contents of any agenda before attending a meeting.  
**Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.**